

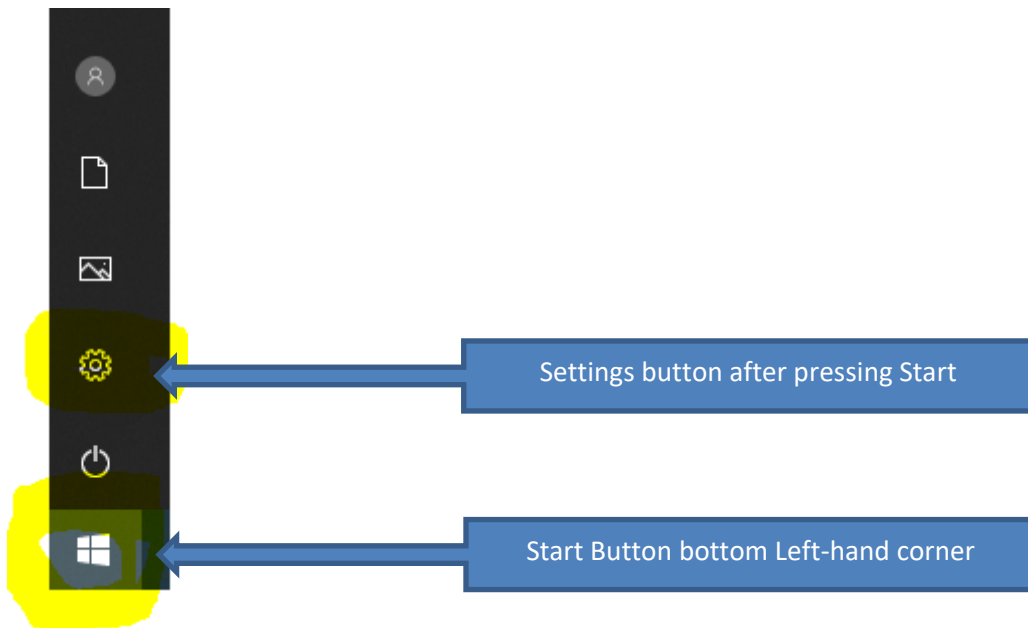
## Microsoft Teams - Device Setup

### Device Setting Guide

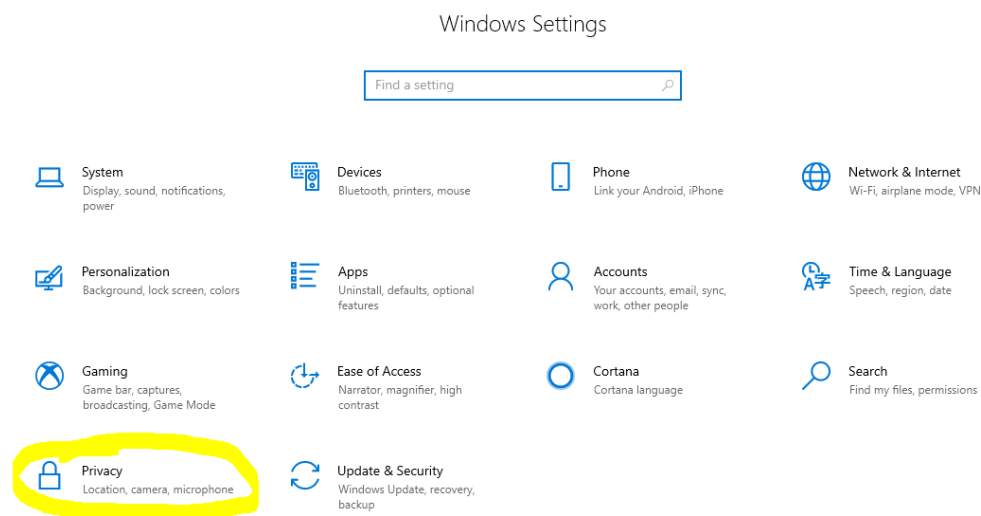
If your camera or microphone isn't working please try these settings below.

To make sure you get the best experience from the meeting you will most likely need a Video Camera and Microphone. If you don't wish to connect with video then setting up just the microphone at least will allow you to talk (just like a phone call).

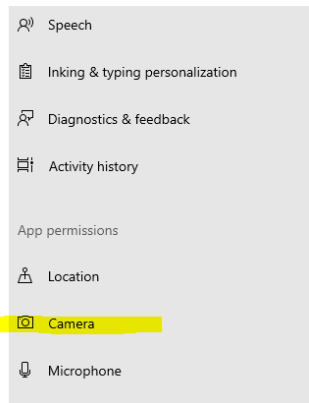
To setup the devices click on the Start button and then click on Settings.



From the page that loads up click on **Privacy**



The Privacy page will load up. From here you want to click on **Camera** and set to on. Then click on **Microphone** and set to on.



### Allow apps to access your camera

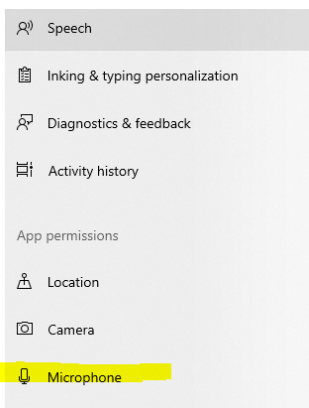
If you allow access, you can choose which apps can access your camera by using the settings on this page. Denying access blocks apps from accessing your camera. It does not block Windows Hello.



Some desktop apps may still be able to access your camera when settings on this page are off. [Find out why](#)

### Choose which Microsoft Store apps can access your camera

Turning off an app prevents it from directly accessing your camera. It does not prevent the app from accessing the camera indirectly through the Windows' Camera app. To prevent apps from also accessing the



### Allow apps to access your microphone

If you allow access, you can choose which apps can access your microphone by using the settings on this page. Denying access blocks apps from accessing your microphone.



Some desktop apps may still be able to access your microphone when settings on this page are off. [Find out why](#)

If an app is using your microphone, you'll see this icon: 

### Choose which Microsoft Store apps can access your microphone

Note: Please make sure that the volume on your speakers are loud so you can hear the participants in the meeting.